

# City of Pembroke

## Northside Cemetery Burial/Work Permit



The City of Pembroke requires this permit to properly maintain burial records and monitor activity in our cemetery. No deceased person shall be interred until this Permit has been determined to meet the requirements of Title 4 Chapter 3 of the Pembroke Code of Ordinances. Upon completion of the work to be performed, the City will visit the site to verify that no damages were made to the lot of record or surrounding lots.

**Company performing work:** \_\_\_\_\_  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Contact name & phone number \_\_\_\_\_

**Work to be performed:** \_\_\_\_\_  
 \_\_\_\_\_

**Date and time work is to be performed:** (allow 48-hour lead time) \_\_\_\_\_

**Lot owner and/or authorized person of noted cemetery lot requesting burial arrangements:**

\_\_\_\_\_  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone number \_\_\_\_\_

**Full name, birthdate, and date of death of individual to be interred:**

\_\_\_\_\_  
 Full Name of deceased \_\_\_\_\_  
 \_\_\_\_\_  
 DOB \_\_\_\_\_ DOD \_\_\_\_\_

**Exact location of lot:** \_\_\_\_\_  
 Section, Block, Lot and Burial space #'s (i.e., Southwest Addition Annex, Block N, Lot 2, Space d)  
 Please use reverse side to draw a description/map if necessary.

i.e.:  
 SW Add Annex

|   |              |
|---|--------------|
| 1 | a b c d<br>2 |
| 3 | 4            |
| 5 | N 6          |
| 7 | 8            |

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Company performing work

Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
 City Employee

**\*\*Please notify City Hall when work is complete:**  
 Phone: 912-653-4413  
 Email: info@pembrokega.net